

MINUTES OF THE REGULAR MEETING
OF THE LAVALE SANITARY COMMISSION
SEPTEMBER 14, 2017

The regular meeting of the Commissioners of the LaVale Sanitary Commission was held at the Commission's office in LaVale, Maryland on Thursday, September 14, 2017, at 9:00 AM.

Chairman Gehauf, Commissioners Young, Deffenbaugh, Hensel, George, Director of Operations Wendt, Supervisor Brodie were present.

Agnes Yount, LaVale Civic Improvement Association was also in attendance.

Chairman Gehauf called the meeting to order and stated the minutes of the meeting of August 10, 2017 had been mailed to the Commissioners. Commissioner Deffenbaugh moved that the minutes be approved. Commissioner Hensel seconded and it was unanimously carried.

Chris Maddux 556 National Highway joined the meeting. Mr. Wendt stated Mr. Maddux was in attendance to request a waiver of his tap fees for a property at 554 National Highway. Mr. Maddux stated he had purchased the property and razed the home with the intentions of building a new home. Mr. Wendt stated Commission policy required that property vacant over five years were required to purchase new taps. Mr. Maddux stated the policy was not a written policy and was subject to waiver because it was an internal policy. Chairman Gehauf stated the Commission would discuss the matter and respond in writing to Mr. Maddux. Mr. Maddux left the meeting at 9:15 AM. Discussion followed concerning the policy and the application of the policy to Mr. Maddux. Commissioner Young moved the tap fees for 556 National Highway be waived and the policy be formalized. Commissioner Deffenbaugh seconded the tap fees be waived. Chairman Gehauf asked for a motion to formalize the policy on tap fees for vacant properties. Commissioner George moved that properties vacant for five years more be required to pay tappage/reconnection fees prior to having service reinstated. Commissioner Deffenbaugh seconded and it was unanimously carried.

Chairman Gehauf asked Mr. Brodie for his maintenance report.

Mr. Brodie reported that Commission personnel had worked with ART under the existing Manhole Rehabilitation Project to install several new manholes in the collection system. He stated these manholes were placed in areas where chronic problems had existed. He went on to report that the new manholes were being utilized to clean lines that could not be cleaned previously.

Mr. Brodie then reported the City of Cumberland had contacted the Commission on the possibility of a leak from the force main in the City of Cumberland. The City stated the leak was possibly in the area of the recent work done under the Mechanic Street Relief Sewer project. Extensive discussion followed concerning the leak. Mr. Brodie reported that Commission crews were on site digging test pits to determine if any leaks were present.

Mr. Brodie reported that two customers had requested to have their meters tested in response to high water bills. He went on to say that he had pulled the meters and taken them to the City of Cumberland for testing. He presented the Commission with the testing reports. Both meters tested 99% accurate. Discussion followed concerning the testing. Chairman Gehauf asked for a motion to impose a charge for meter testing. Commissioner George moved that a seventy five dollar charge be imposed for testing if the meter was found to be correct or slow. If the meter was determined to be reading high the fee would be waived and the billing would be adjusted. Commissioner Young seconded and it was unanimously carried.

Mr. Brodie reported Commission personnel had installed outside meters on two residences since the last meeting. He stated the meter were on Third Street and Asbury Avenue.

Mr. Brodie reported on the eight inch water main break on Winchester Road. He stated the contractor he called in to repair the leak had damaged a gas line during the repair. Discussion followed concerning the problems encountered. Mr. Brodie stated the contractor was going to be fined for the damage. Mr. Wendt stated the Commission would need to police its right of ways more carefully in the future to insure gas lines did not infringe upon them.

Under the heading of Active Construction Projects, Mr. Wendt briefed the Commission on the projects. Mr. Wendt reported that the final progress meeting was held on July 28, 2017.

Mr. Wendt reported the Manhole Rehabilitation Project Phase II. He went on to say the project had started Monday February 6, 2017. As of the meeting 192 manholes had been completed with none remaining. He stated Belt Construction had installed 11 new manholes. He went on to say that the final paperwork is being prepared so the project could be closed. Discussion followed concerning the project.

Mr. Wendt then presented the Commission with copies of the Water, Sewer, and Revenue reports for August 2017.

During July 2017 lost water was 106,737 gallons per day.

During August 2017 lost water was 126,254 gallons per day.

Zone 1 Lost	12,257 Gallons per day	Zone 2 Lost	30,924 Gallons per day
Zone 3 Lost	14,849 Gallons per day	Zone 4 Lost	7,317 Gallons per day
Zone 5 Lost	40,967 Gallons per day	Zone 6 Lost	11,418 Gallons per day
Zone 7 Lost	866 Gallons per day	Zone 8 Lost	7,641 Gallons per day

Discussion continued concerning the reports.

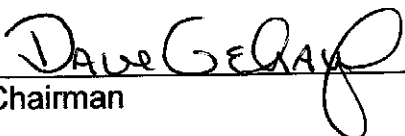
Under the heading of Communications, Mr. Wendt presented the Commission with a proposal from Control Point for a replacement SCADA system again. He stated that problems with the existing equipment made the need to purchase so new equipment much more urgent. The proposal for the system at the Red Hill Plant cost \$9,527.00. Discussion followed concerning the system and the need for the replacement of the existing system. Mr. Wendt stated that the final cost would exceed the proposal because of recent equipment failures. He estimated the project to cost \$15,000.00. Commissioner Hensel moved the proposal and the repairs be accepted. Commissioner Deffenbaugh seconded and it was unanimously carried.

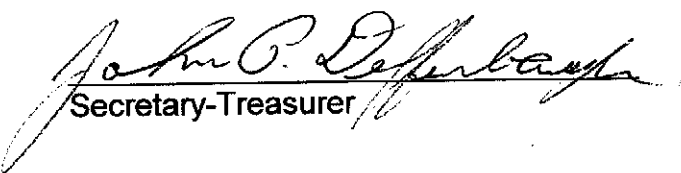
Mr. Wendt briefed the Commission on the geotechnical proposals. He stated two proposals had been received, one for \$22,000 and one for \$37,000. Mr. Wendt stated the bid tabulation report was being prepared by the EADS Group.

Under the heading of New Business, Turnbull, Hoover and Kahl, the new auditors for the Commission had been and spent the day going through the Commission records.

Under the heading of Old Business, Mr. Wendt reported he had been rear ended by a vehicle while sitting at the light at Campground Road. He stated the Commission vehicle had sustained \$1,100.00 worth of damage. He stated he filed a claim against the driver of the other vehicle

Chairman Gehauf moved the public meeting be closed. Commissioner Deffenbaugh seconded and it was unanimously carried. The public meeting was closed at 11:00 AM.


Chairman


Secretary-Treasurer