

**MINUTES OF THE REGULAR MEETING
OF THE LAVALE SANITARY COMMISSION
JANUARY 11, 2018**

The regular meeting of the Commissioners of the LaVale Sanitary Commission was held at the Commission's office in LaVale, Maryland on Thursday, January 11, 2018, at 9:00 AM.

Chairman Gehauf, Commissioners Young, George, Deffenbaugh, Hensel, Director of Operations Wendt and Supervisor Brodie were present.

David Turnbull, Diane Bonner and Jessica Twigg of Turnbull, Hoover and Kahl, were in attendance as was Agnes Yount, LaVale Civic Improvement.

Chairman Gehauf called the meeting to order and stated the minutes of the meeting of December 14, 2017 had been mailed to the Commissioners. Commissioner Deffenbaugh moved that the minutes be approved. Commissioner Hensel seconded and it was unanimously carried.

Chairman Gehauf welcomed Mr. Turnbull, Mrs. Bonner and Ms. Twigg to the meeting and stated they were in attendance to discuss the recently completed annual audit. Chairman Gehauf turned the meeting over to Mr. Turnbull who presented the Commission with copies of the audit. Mr. Turnbull opened discussion about the audit and the reasons it was so late in completion. Extensive discussion followed concerning the audit. The auditors left the meeting at 10:00 AM.

Chairman Gehauf asked Mr. Brodie for his maintenance report.

Mr. Brodie stated that before the extreme cold weather hit Commission personnel had addressed routine sewer issues. He stated they had discovered some disturbing and potentially disastrous issues. He went on to say that the crews had taken bundles of nylon strapping bands from the sewer main on Winchester Road. He stated the material had to be put in a manhole. Discussion followed concerning the issue. He stated crews had cleared blockages on National Highway and Cash Valley Road. He stated he has cleared a frozen sewer line. Discussion continued concerning the frozen line.

Mr. Brodie reported on several leaks since the cold weather. The leaks were on Robinhood Drive, Buchanan Avenue, Gramelich Road, Locust Grove, Wabash Street and Winchester Road. Extensive discussion followed concerning the leaks and the effects of the extreme cold weather.

Under the heading of Active Construction Projects, Mr. Wendt stated all active construction was shut down until March.

Mr. Wendt then presented the Commission with copies of the Water, Sewer, and Revenue reports for December 2017.

During November 2017 lost water was 149,236 gallons per day.

During December 2017 lost water was 163,434 gallons per day.

Zone 1 Lost	17,052 Gallons per day	Zone 2 Lost	34,830 Gallons per day
Zone 3 Lost	18,333 Gallons per day	Zone 4 Lost	13,076 Gallons per day
Zone 5 Lost	49,651 Gallons per day	Zone 6 Lost	22,810 Gallons per day
Zone 7 Lost	0 Gallons per day	Zone 8 Lost	7,975 Gallons per day

Discussion continued concerning the reports.

Under the heading of Communications, Mr. Wendt opened discussion on the meeting between the County, Frostburg, and the Commission. He stated the approach at PACE would be to use the Commissions time to propose the gravity sewer/one pump station project. Commissioner Young briefed the Commission on the projects and the phasing of the projects. He stated the total cost for all three phases of the project was projected to be in excess of 30 million dollars. Discussion followed concerning the project and the approach to obtain funding.

Mr. Wendt then briefed the Commission on the results of the geotechnical work that had been completed. He stated that the initial results showed the gravity sewer boring could be done. He stated the final report would be available by the end of January 2018 pending review of comments.

Mr. Wendt presented the Commission with a copy of a memo he had given to Commission personnel. The memo was to address the recent rash of calls from trailer parks. He stated that he had directed Commission personnel not to respond to tenant complaints. He stated the Commission responsibility stopped at the master meter and any complaints should be directed to the landlord. Discussion followed concerning the memo and issues at the trailer parks.

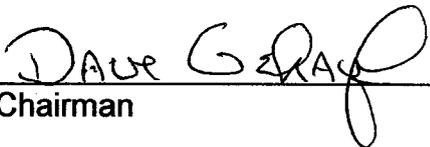
Under the heading of New Business, Mr. Wendt presented the Commission with funding application packages for three projects. The projects were Zone Six water line replacement, Basin Six Pressure Sewer and the Interceptor Hydraulic Improvements. He asked the Commissioners how many of these project would be presented for funding with the projects that was previously discussed. Discussion followed concerning the projects. Commissioner Young stated all three projects should be resubmitted. Mr. Wendt stated he would have application packages ready for the reception.

Mr. Wendt opened discussion on the meeting he and Mr. Brodie attended with Columbia gas, NPL, Carl Belt Inc. and Allegany County concerning the emergency line replacement project. He stated the meeting went well and all parties were in agreement that the projects had to run concurrently. Discussion followed concerning the project.

Under the heading of Old Business, Commissioner George opened discussion on the rate structure for the upcoming year. Mr. George stated that revenue went up approximately seven percent costs went up over ten percent. He stated the Commission would need to adjust rates to cover a \$245,000.00 shortfall. Commissioner George asked Mr. Wendt to work up some numbers to discuss at the next meeting.

Commissioner George then opened discussion on the Ad Valorum rate for the next fiscal year. He stated that is assessments remained the same the rate would need to be adjusted by approximately 3/10 of a percent. The final determination would be made once the assessments were received.

Chairman Gehauf moved the public meeting be closed. Commissioner Deffenbaugh seconded and it was unanimously carried. The public meeting was closed at 11:00 AM.



Chairman



Secretary-Treasurer