

RULES AND REGULATIONS
LAVALE SANITARY COMMISSION
JULY 2020

1. FRONT FOOTAGE:

Will be charged on new systems only. Charges will be based on actual construction costs.

2. DELINQUENT ACCOUNTS:

- A. Water and/or sewer service will be terminated with notice until the account is paid in full. Notice will be placed on a delinquent customer's bill after 60 days.
- B. If disconnected for nonpayment a \$50.00 reconnection fee applies.
- C. A 0.5% interest fee will be charged on all delinquent accounts after 30 days.

3. BAD CHECKS:

- A. Will be prosecuted.
- B. Charges for returned checks will be as follows:
 - 1. Bank fees \$10.00
 - 2. Commission Handling Fees \$10.00
 - 3. Commission Door Knocker Fees \$20.00
(a notice placed at the residence)
- C. If a second bad check is received, the Commission will notify the owner by certified mail that personal checks will no longer be accepted.
- D. If the account goes into arrearage following the certified notice service will be terminated without notice.
- E. Checks to avoid termination returned for any reason will result in service being disconnected without notice.

4. RENTAL PROPERTIES:

Water and Sewer charges remain with the property. Should a property owner/landlord desire a tenant be billed, a tenant agreement form must be completed and kept current. The bill will be sent to the property owner if the above criteria is not met. Should a tenant default on a bill it remains the responsibility of the property owner.

5. CREDIT:

- A. Credit will be given for billing errors.
- B. No Credits will be issued for water leaks that enter the sewer system.
- C. The following conditions must be met in order to receive a one-time sewer credit
 - 1. Consumption must have doubled from the previous four-month average.
 - 2. Commission personnel must verify that water did not enter the sewer system.

3. Customer must complete and sign a sewer credit request form. Once the request is received it will be reviewed and approved/denied at the next regular Commission meeting.
4. Any requests for a Sewer Credit must be submitted within 30 days of the bill date.
5. Sewer Credit is a one-time only credit

D. Pool credits were eliminated effective 2001.

6. PUMPS WATER AND SEWAGE:

- A. Water: Water pressure booster pumps are allowed in areas of low water pressure. Pumps and their maintenance are the responsibility of the property owner. Pressure reducing valves are the responsibility of the property owner.
- B. Sewer: Sewer grinder pumps are required in areas where elevations do not allow gravity sewers. Pumps and the maintenance are the responsibility of the property owners. Pumps should meet Commission specifications.

7. WATER FILTERS:

Water filters are the responsibility of the property owner.

8. WATER AND SEWER EXTENTIONS

- A. Commission does not extend mains for single residences. Service can be extended at the expense of a property owner. Any extensions must be negotiated and agreed to by the Commission prior to any installation. The Commission may agree to supply pipe and fittings for main extensions. Following the installation of a main to the Commissions specifications, the Commission will be responsible for maintenance of said main.
- B. The Commission will require a twenty-foot recorded construction easement for any main extension prior to installation.
- C. Tap fees MUST be paid for each tap on the main extension.

9. TAPS:

- A. Residential ¾" Water Tap and 4" Sewer Tap are \$1500.00 each.
- B. Commercial Water and Sewer Taps are \$1500.00 each.
- C. Residential taps include piping to the property line. Meter installed as part of the tap fee.
- D. Commercial taps are installed during construction by a contractor at builder's expense. All piping and metering will be installed to Commission specifications at builders' expense. Main lines will be exposed for tap by contractor. Tap will be installed by Commission personnel as part of the tap fee.
- E. All meters will be placed at the property line.
- F. Taps will be installed within 45 days of payment of tap fee.
- G. All water and sewer lines (installed or repaired on private property) must be inspected by Commission personnel before backfilling.
- H. CTS pipe with locating wire is acceptable for water service.

10. CLOGGED SEWERS:

- A. Commission maintenance personnel will maintain any sewer from the property line to the sewer main provided there is a clean out at the property line. Commission personnel must be notified of blockage prior to notifying a plumber.
- B. If a clean out does not exist, the property owner will be responsible to the sewer main.
- C. Rain leaders and/or any storm water/ground water connections to the sewer system are illegal. Property owners will be responsible for the removal of connection. A \$100.00 fine can be assessed each day until disconnected.

11. WATER LEAKS:

- A. The Commission maintenance personnel will repair any water leaks which are owned by the Commission.
- B. Property owners are responsible for repairs or leaks on service lines.
- C. The Commission will terminate water service until the line is repaired.
- D. Any repair/replacement of a water service line will require the installation of an outside meter. Meter and appurtenances will be provided by the Commission for residential customers. Commercial customers will be responsible for meters and all appurtenances.

12. DEAD ACCOUNTS REACTIVATION FEE:

Any account inactive for a period of five years or longer will be subject to reactivation fees. The fee will be equal to or greater than the tap fee at the time of reactivation.

13. CHARTER RULES IN THE CODE OF PUBLIC LAWS:

- A. LIENS: Delinquent accounts where the Commission for whatever reason cannot terminate service shall have a lien filed against the property in District Court. (Section 328)
- B. BORROWING POWER: The Commission has the power to borrow up to \$50,000.00 (Section 355)
- C. EMPLOYEES RIGHT OF ENTRY: To prevent waste or to investigate a sewer or water problem, employees of the Commission, upon showing proper credentials, have the right to enter all buildings or premises connected to the Commission's sewer or water lines to inspect and or order repairs. (Section 332)
- D. CONTROL OF HYDRANTS: The Commission has full and complete jurisdiction over all fire hydrants located within District 29. (Section 335)
- E. PENALTIES: Every act or omission designated as a misdemeanor in this subtitle, unless otherwise provided, shall be punishable by any trial magistrate or the Circuit Court of the county within which such offense is committed, and the offender shall, upon conviction, be subject to a fine of not exceeding one hundred dollars (\$100.00) or to confinement for not more than thirty (30) days in the county jail, or both, in the discretion of the magistrate or Circuit Court. (Section 351)
- F. RULES AND REGULATIONS: The Commission has the right to institute/change rules and regulations pertaining to its water and sewer systems as deemed necessary.