

MINUTES OF THE REGULAR MEETING
OF THE LAVALE SANITARY COMMISSION
OCTOBER 8, 2020

The regular meeting of the Commissioners of the LaVale Sanitary Commission was held at the Commission's office in LaVale, Maryland on Thursday, October 8, 2020, at 9:00 AM.

Chairman Gehauf Commissioners Deffenbaugh, George, Young, Hensel, Director of Operations Wendt and Maintenance Supervisor Brodie were present.

Chairman Gehauf called the meeting to order and stated the minutes of the meeting of September 10, 2020 had been mailed to the Commissioners. Commissioner Deffenbaugh moved that the minutes be approved. Commissioner Hensel seconded and it was unanimously carried.

Chairman Gehauf asked Mr. Brodie for his maintenance report. Mr. Brodie stated that Commission personnel had completed the problem sewer list for the quarter. He stated there were 65 areas that were currently on the list.

Mr. Brodie stated that Commission personnel had located two manholes that had been buried. He stated the manholes were raised and would need to be lined at some point in the future.

Mr. Brodie stated there were 5 NPL/Columbia Gas crews working in LaVale presently. He went on to say that Commission crews were extremely busy locating lines for Columbia Gas.

Mr. Brodie then reported on three broken service lines. The lines were located at 15 Glenview Drive, 329 National Highway, and 293 National Highway. Mr. Brodie stated that the break at 293 had been caused by NPL. He went on to say two new outside meters were installed as part of the repairs.

Mr. Brodie then presented the Commission with a picture of the water leak at the Fruit Bowl on National Highway. He stated an air release valve had broken off the main and made for a dramatic leak that even made social media. Discussion followed about the leak and the repair.

Mr. Wendt then presented the Commission with copies of the Water, Sewer, and Revenue reports for August 2020.

During August 2020, lost water was 53,556 gallons per day.

During September 2020, lost water was

Zone 1 Lost 5,458 Gallons per day
Zone 3 Lost 14,285 Gallons per day
Zone 5 Lost 10,437 Gallons per day
Zone 6 Lost 8,164 Gallons per day
Zone 8 Lost 0 Gallons per day

Zone 2 Lost 14,365 Gallons per day
Zone 4 Lost 6,383 Gallons per day
Zone 5A Lost 2,270 Gallons per day
Zone 7 Lost 0 Gallons per day

Discussion continued concerning the reports.

Under the heading of Communications, Mr. Wendt updated the Commission on the loan/grant application with the USDA. He stated he had spoken with Don Shephard about the application earlier in the week. He stated the loan did not get approved for Fiscal year 2020 and would be resubmitted for fiscal year 2021. Discussion followed concerning the loan application.

Mr. Wendt then presented the Commission with a sewer request for 18 Clubhouse Road. He stated the leak was on a service line and was eligible for a credit. The credit was in the amount of \$407.18. Commissioner Young moved the credit be extended. Commissioner Deffenbaugh seconded and it was unanimously carried.

Mr. Wendt opened discussion on the pre-bid meeting for the Locust Grove Braddock Run sewer project. He stated that the turn out for the meeting was impressive, but the meetings themselves were lacking. He went on to say that there were very few questions from the contractors and the meetings were quicker than expected. Commissioner Young stated he felt most of the contractors had not reviewed the drawings or the specifications prior to the meeting. Discussion followed concerning the meeting.

Under the heading of Old Business, Commissioner George restated the restricted cash balance from the previous meeting. He stated the current balance was \$226,000.00. He went on to say that he had inadvertently used the wrong beginning balance for the calculation. Young briefed the Commission on the status of the Locust Grove Pump Station, force main, and water main project. He stated the date for the pre-bid meeting had been tentatively set for October 6, 2020. He went on to say that bid packages and specifications would be available online. Discussion followed concerning the project.

Under the heading of New Business, Commissioner Young asked that a policy be developed to recognize employees on milestone anniversaries. Discussion followed concerning the policy. Chairman Gehauf asked Mr. Wendt to develop a draft plan.

Chairman Gehauf moved the public meeting be closed. Commissioner Deffenbaugh seconded and it was unanimously carried. The public meeting was closed at 10:05 AM.

Chairman

Secretary-Treasurer

EXECUTIVE SESSION